



# BOOKING FORM



Early bird rate booking deadline Wednesday 22 June

A one week enrolment priority will be given to Balgowlah Heights Public School pupils.

Please print, complete and submit to the Arabanoo office.

**Child 1 Name:** ..... **DOB:** ..... / ..... / .....

School: ..... **Year:** .....

**Child 2 Name:** ..... **DOB:** ..... / ..... / .....

School: ..... **Year:** .....

**Child 3 Name:** ..... **DOB:** ..... / ..... / .....

School: ..... **Year:** .....

1. Please tick the relevant box for each child. E.g. Monday 04/07 Child 1 attending Christmas in July and Child 2 attending Archie Brothers.

2. Non Arabanoo members are welcome but need to enrol. Please contact the Arabanoo Office for enrolment information: admin@arabanoo.com

DATE	ACTIVITY	EARLY BIRD RATE \$	(STANDARD RATE) \$	CHILD 1	CHILD 2	CHILD 3
Mon 04/07	Christmas in July (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Archie Brothers (YR 3-6)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tue 05/07	Moving Bodies (K-YR 2)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Wheelchair Basketball (YR 3-6)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wed 06/07	The Magic of Science (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Underworld Laser (YR 3-6)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thu 07/07	Opera House (K-YR 2)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Rollercrew (YR 3-6)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fri 08/07	Games 2U (ALL AGES)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mon 11/07	Space (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ice Zoo (YR 3-6)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tue 12/07	Canoelands Orchard (K-YR 2)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	MasterChef (YR 3-6)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wed 13/07	Culture Club (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Zone Bowling (YR 3-6)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thu 14/07	Berry Island Reserve (K-YR 2)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Planetarium (YR 3-6)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fri 15/07	Stars and Sounds (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Freak Vr (YR 3-6)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mon 18/07	Rollercrew (K-YR 2)	80	(90)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Our Big Kitchen (YR 3-6)	90	(100)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Hired Coach & Driver Waiver to be completed Walking

PLEASE COMPLETE MEDICAL DETAILS ON REVERSE. SEE OUR WHAT'S ON & IMPORTANT INFORMATION FOR FURTHER DETAILS.

### PAYMENT

Please ensure that your credit card/bank account details are up to date.

### TOTAL PER CHILD

TOTAL:

### CANCELLATION POLICY

Changes or cancellations can be made up until the early bird date. Thereafter no changes or refunds can be made unless a medical certificate is provided or another family takes your place. In the case of another family taking your place a \$16.50 admin fee will apply for the family giving up the place. Any other changes to bookings after the early bird date also incur a \$16.50 admin fee.

For more information about Child Care Subsidy (CCS) contact Centrelink: 136 150

### ARABANOO BEFORE & AFTER SCHOOL & VACATION CARE. BALGOWLAH HEIGHTS PUBLIC SCHOOL

Address: 9B Lewis St, Balgowlah Heights, 2093 Email: admin@arabanoo.com Office: 9948 6722 Mobile: 0421 014 308 Website: www.arabanoo.com

**Please provide requested information below**

<b>Parent/ Carer 1</b>	Name:	Home number:
	Email:	Mobile:
<b>Parent/ Carer 2</b>	Name:	Home number:
	Email:	Mobile:

**Authority to collect / emergency contacts**

<b>1</b>	Name: Relation to child:	Home: Mobile:
<b>2</b>	Name: Relation to child:	Home: Mobile:

**Medical information**

<b>Immunization complete:</b>	yes <input type="checkbox"/> no <input type="checkbox"/>	<b>Medicare number:</b>	
<b>Medical / special needs / Allergies/Asthma/ Dietary requirements:</b>	yes <input type="checkbox"/> no <input type="checkbox"/> <u>If yes, please ensure details are updated with the Arabanoo Office.</u> Condition: _____ Treatment: _____ _____		

**Applicant's declaration and indemnity**

I give permission for my child/ren (**please note child/rens name**).....to attend Arabanoo Vacation Care on the dates selected & that all details on the enrolment/medical form are completed. I understand that incorrect or incomplete information will result in a void enrolment. I agree that I have read & understand the Important Information page outlining the description of trips/activities, timings, number of children attending & staff ratios.

**Risk** - I acknowledge that my child/ren will be exposed to all normal risks that may be associated with this program. In the event of any accident or illness, I authorise Arabanoo staff to obtain such ambulance, medical & hospital assistance as required & agree to meet any & all expenses thereby incurred. **A risk assessment has been carried out for each activity & venue, these are available upon request.**

**Signing In & Out** - Parents/Carers must accompany children to and from the school gate ensuring they sign in and out in Qikkids when arriving and departing.

**Transport** - I give permission that on some excursion days children will be transported to excursions via public transport, self drive mini buses, walking, ferry or hired private driver transport. Each trips transport is indicated on the previous booking form page. PLEASE NOTE: On public transport children will not be wearing seat belts unless provided. Walking maps are provided on request.

**Booster Seats** - New child restraint laws state that children aged between 4 - 7 years or under 145cm need be seated in a forward facing restraint or booster seat. In accordance to this law please either provide a forward facing restraint or booster seat for your child to use on excursions. **If you are providing a restraint please indicate here which one (s) and clearly label them.**

**If you do not indicate which type of restraint you will provide, by signing below you agree for your child who is under 145cm to travel on self drive mini buses and hired coaches without a forward facing restraint or booster seat.**

**Photos** - I give permission for my child/ren to be photographed by educators and pictures displayed on the Arabanoo photo wall or used in our marketing material. If you do not wish your child's photos to be used please contact us.

**Water Activities** - Please read and sign below if you agree to the following: N/A Winter 2022

1. On days when we are visiting the beach or swimming pool I give permission for my child/ren (**please note child/rens name**).....to swim **WITHOUT** swimming aids and under the supervision of Arabanoo staff and the venues staff. If swimming at the beach, swimming will be within the caged area\*.

**AND/OR**

2. On days when we are visiting the beach or swimming pools I give permission for my child/ren (**please note child/rens name**).....to swim **WITH** swimming aids (please list aids provided e.g. Noodle, buoyancy aid) .....provided by myself whilst under the supervision of Arabanoo staff and venue staff. If swimming at the beach, swimming will be within the caged area\*.

\*Sailing - There will be times when children are out of the boat & in open water. All children will be wearing a buoyancy aid.

**Paperwork** - Your booking is not confirmed until your child has been enrolled and the paperwork is received. You will receive a booking confirmation once we have processed your booking form. **Please contact the Arabanoo Office if you haven't received a confirmation.**

**Cancellations** - Please be aware that on days where an outdoor activity is planned and temperatures reach 40 degrees or higher or poor weather conditions, we will cancel this activity and run an alternative one which will be available on the activity board. We reserve the right to cancel a day/activity due to low numbers where upon you will receive a full refund.

**By signing below you are confirming you have read, completed and agree with the above declaration and indemnity statements and Arabanoo's Important Information page.**

Print parent/carer name:..... Signature of parent/carer:..... Date:.....



# Important Information



**Please read carefully**

Arabanoo Vacation Care is a safe, supervised environment for children, offering a balance of structured and unstructured activities and excursions. Children are encouraged to socialise, learn new skills and relax with free and imaginative play. Qualified and experienced staff care for the children.

<b>Hours of Operation</b>	<b>What to Bring - ONLY Afternoon Tea is provided</b>
Hours of care during vacation care are strictly, <b>7.30am to 6pm.</b>	Morning tea
<b>Late Fees</b>	Lunch
Collection of children after 6pm incur a <b>late fee of \$27.50 for the first 15 minutes and \$1.10 per minute thereafter.</b>	Refillable water bottle
<b>Illness and Injury</b>	<b>What to Wear</b>
If a child is unwell or involved in an accident and unable to join in activities, parents will be contacted to collect the child. In the event of a serious accident, an ambulance will be called. We do not administer medication under any circumstances without a medication permission form filled out and signed by the parent.	<b>Broad Brimmed hat / Bucket hat</b> – Children who don't have a broad brimmed or bucket hat and are outside in high UV conditions (3 or over), will be provided with an Arabanoo hat. A laundering fee and a lost hat fee applies. Please see Fees Policy.
<b>Excursion Day Timings</b>	Hats must be returned daily after use in the Returned Hat Box. Hats are not re-used and are laundered every Friday.
On excursion days children must <b>arrive at the centre at least half hour before the scheduled departure time.</b> If you are running late please contact the centre so we can arrange an alternative drop off. Departure and return times are posted on the centre entrance door and the "What's On" form.	<b>Enclosed shoes</b> — Thongs, crocs & sandals are not appropriate or safe footwear during vacation care and <u>may result in your child missing out on activities.</u>
<b>Changes to planned program</b>	<b>Sun smart and practical clothes</b> — No singlets and tops/dresses that don't cover shoulders. Rain jacket, change of clothes and weather appropriate clothing.
There may be occasions where the planned program will be changed due to weather conditions or illness of instructor. If the temperature reaches 40 degrees or above, any excursion or outside activity will be cancelled. If there is an outside excursion planned, for example a beach trip and the weather conditions are poor the trip will be cancelled. One of the following will be chosen to replace the days planned activities. Hoyts Warringah Mall Cinema, AMF Bowling in Dee Why, Big Blast in Brookvale or Rock Climbing in Brookvale.	<b>Please label all items.</b>
<b>Food - Arabanoo is a nut aware centre</b>	<b>Day to Day Activities</b>
Please ensure no products you pack for your child contain nuts. Please check ingredients thoroughly, especially muesli bars .	Each day will consist of a wide range of activities alongside the advertised activities. These include AFL, basketball, bush play, cooking, craft, cricket, dodgeball, football, floorball, free play, gardening, handball, hair braiding, indoor games, jewellery making, knitting, meditation, music, netball, rugby, scooting, science, skipping, team building, tennis, treasure hunts, water challenge and yoga. For the period of time that children are not on an excursion there will be a variety of activities to choose from available to view on the activity board every morning.
<b>Behaviour</b>	<b>Staff Ratios &amp; Child Attendance</b>
Arabanoo reserves the right to request a child be withdrawn from the centre following consultation with parents, staff and Director in accordance with the policies of the centre. The <b>Arabanoo Policy and Procedures</b> document is readily available on the sign in/out desk upon request.	- Our staff ratio is 1 to 13 for onsite activities with a maximum of 145 children. In this example there will be 10 staff on duty.
<b>Fee Payments</b>	- Our staff ratio is 1 to 8 for excursions with a maximum of 145 children. In this example there will be 15 staff on duty.
Vacation care bookings will only be reserved once all paperwork is received. Please ensure that your credit card/ bank account details are up to date.	- Our staff ratio is 1 to 5 for in the water excursions with a maximum of 60 children. In this example there will be 12 staff on duty.
<b>Cancellations &amp; Absences</b>	As we can't predict numbers ahead of time, please call the office to find out exact child numbers for each day.
Parent/Guardians <b>MUST</b> telephone Arabanoo if they anticipate a late pickup due to unforeseen circumstances. Changes or cancellations can be made up until the early bird date. Thereafter no changes or refunds can be made unless a medical certificate is provided or another family takes your place. In the case of another family taking your spot a \$16.50 admin fee will apply for the family giving up the spot. Any other changes to	Children are never left alone with one staff member.
	<b>Child Care Subsidy</b>
	For more information contact Centre Link - 136 150



## Skate School Consent Form

I give permission for my child (full name) \_\_\_\_\_  
to attend \_\_\_\_\_ Rollercrew Workshop at Arabanoo Vacation Care \_\_\_\_\_ hosted by Rollercrew.

All participants are obliged to wear a helmet, elbow pads, knee pads and wrist guards (scooter riders exempt from wrist guards) for the duration of the event, provided by Rollercrew if required.

- I acknowledge and understand that Skateboarding, Scooter Riding, Inline Skating, Roller Skating and other wheeled activities carry a significant level of risk and can be dangerous. Risks may include (but are not limited to) falls or collisions with other participants and/or equipment and fixed objects.
- I understand that Rollercrew and its employees take all reasonable care, but will not be held liable for any injury, loss or damage that may be sustained howsoever caused.
- Each person must take all reasonable care when participating in these events including obeying the safety instructions of Rollercrew Staff.
- Rollercrew reserves the right to remove a person from the event if they are deemed to be acting in a negligent and/or dangerous manner or failing to comply with any reasonable direction of Rollercrew staff.
- By signing below, I have read and agree to accept the above conditions of participation.

Parent/Guardian \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_